

**Information about Data Protection**  
pursuant to Article 13 DSGVO

We, Flughafen Düsseldorf Cargo GmbH (FDCG) attach special importance to the protection of your personal data. The responsible handling of your personal data is a natural approach for us. We process all data that pertains to you exclusively in agreement with the applicable data protection laws under maintenance of the confidentiality, security and integrity of these data.

In providing the following information, we are meeting our information requirements according to the Basic European Data Protection Regulation (DSGVO) in connection with our business activities and services.

**1 Responsible and company data-protection officer**

This data-protection information is applicable to the processing of personal data by

*Flughafen Düsseldorf Cargo GmbH  
Frachtstraße 26, 40474 Düsseldorf  
County Court Düsseldorf, HRB 40168  
T. +49 (0) 211 421-2721  
F. +49 (0) 211 421-2729  
[Cargo@dus.com](mailto:Cargo@dus.com)*

We, the FDCG, are responsible for ensuring that personal data pertaining to you is only processed in accordance with the applicable data protection regulations (Article 4 No. 7, Article 24 Sect. 1 DSGVO).

You can contact our data protection officer at

*Mr Andreas Klingler  
Flughafen Düsseldorf GmbH  
Flughafenstr. 105, 40474 Düsseldorf  
T. +49 (0) 211 421-2545  
F. +49 (0) 211/421-2881  
[datenschutz@dus.com](mailto:datenschutz@dus.com)*

or at our postal address using the suffix "For the attention of the Data Protection Officer".

## **2 Type, purposes and legal basis of processing of personal data and recipient(s) of data**

We process personal data for different purposes within the scope of our business activities and services. As a result, not all parts of the present information will apply to you. We always process personal data in accordance with the regulations of the Basic European Data Protection Regulation (DSGVO) and the German Federal Data Protection Act (BDSG). Which data are processed in detail depends on the purpose of our business activities.

Personal data is initially all information that refers to an identified or identifiable natural person ("person concerned"). Personal data consist of names, addresses and e-mail addresses, among others.

Your personal data can be used for the following purposes:

- performance of an agreement or pre-contractual measures (Art. 6 Sect. 1 b) DSGVO).

We process personal data to fulfil our contracts with you and to carry out measures and activities relating to pre-contractual relations with interested parties. As a result, the processing of personal data particularly serves to provide respectively receive services along with the measures and activities required to do so.

- to satisfy justified interests on our part respectively third party interests (Art. 6 Sect. 1 f) DSGVO).

In addition to the actual performance of agreements or preliminary contracts, we also process your data whenever this is required to safeguard our justified interests respectively those of third parties. This particularly relates to

- advertising or market and opinion research unless you have objected to such use;
- analysis and optimisation of requirement analysis procedures;
- the further development of services and products, as well as already existing systems and processes;
- statistical evaluations or market analysis;
- benchmarking;
- the assertion of legal claims and defence in case of legal disputes that cannot be directly allocated to the contractual relationship;
- the prevention and investigation of criminal offences to the extent that they do not exclusively serve to meet legal requirements.

- in connection with your consent (Art. 6 Sect. 1 a) DSGVO)

Your personal information can also be processed for certain purposes, such as the use of your e-mail address for marketing purposes if you have consented to this.

- for the purpose of meeting legal requirements (Art. 6 Sect. 1 c) DSGVO) or whenever this is in the public interest (Art. 6 Sect. 1 e) DSGVO).

Within our company, those internal departments and organisational units receive your data required by them to meet our contractual and legal obligations respectively whenever they are required to process and implement our justified interests.

Your personal data are generally not passed on to third parties, unless corresponding information must be provided due to legal requirements or court orders. In individual cases, your personal data can also be passed on to third parties in order to perform a contract that was concluded with you [e.g. in connection with the assertion of claims resulting from a contract that was concluded with you]. Our processors (service providers) process personal data on our account and in strict accordance with our instructions.

FDCG does not intend to transmit your personal data to a third country or an international organisation.

### **3 Storage period**

We generally store our customers' personal data only for as long as this is required to achieve the respectively desired objective, or to comply with statutory retention requirements. This period can cover several years in case of long-established business relationships, such as continuing obligations (rental contracts).

We are additionally subject to diverse retention and documentation obligations that result from the German Commercial Code (HGB) and the Fiscal Code (AO), among others. The retention respectively the documentation period specified in these documents extend up to 10 years beyond termination of the business relationship respectively the pre-contractual legal relationship. Special legal requirements can also demand a longer retention period, such as the maintenance of evidence in connection with legal statutory limitation periods. §§ 195 ff. German Civil Code (BGB) state that the regular limitation period is only three years. However, limitation periods of up to 30 years are also possible.

#### 4 Rights of persons affected

In addition to this information, you can demand information at any time about our processing of your personal data under the provisions of Article 15 DSGVO. You can particularly demand information about processing purposes, the category of personal data, the categories of recipients to whom your personal information was or will be disclosed, the planned retention period, the presence of a right to rectification, deletion, objection or limited processing, the existence of a right of appeal, the origin of your data whenever these were not collected by us, and the presence of an automated decision-making process, including profiling and, where appropriate, relevant information on their details.

You have the right to demand a copy of your personal data in connection with your right to information. We generally make data copies available in electronic form if you have not requested another form. The first copy is free of charge to you. You may obtain additional copies at a reasonable fee. This information is provided subject to the rights and freedoms of others who could be affected by the transfer of such a data copy. The limitations of your right to information according to § 34 Federal Data Protection Act (BDSG) must also be observed in this context.

You may demand the immediate rectification of incorrect or incomplete personal information or the completion of your personal information stored by our company under the provisions of Article 16 DSGVO.

Under the provisions of Article 17 DSGVO, you can generally also demand the deletion of all of your personal data that we have stored to the extent that the processing of this information is not required to exercise the right to freedom of expression and information, to comply with a legal obligation, for reasons of public interest or to assert, exercise or defend legal claims. The right to deletion is subject to certain restrictions under the provisions of § 35 BDSG.

Pursuant to the provisions of Article 18 DSGVO, you can further demand a limitation of the processing of your personal data to the extent that you contest the correctness of data stored by our company in respect of your person, or whenever you have contested the processing of your personal data according to Article 21 DSGVO. We are obliged to limit these data for the duration of a review in such cases. Furthermore, you can demand a limitation of processing whenever this is illegal, but you reject their being deleted, and to the extent that not we but you need your data that we have stored in order to assert, exercise or defend legal claims.

You additionally have the right to revoke your consent at any time pursuant to the provisions of Article 7 Sect. 3 DSGVO whenever we process your data based on your consent. This

also applies to declarations of consent that were made to us before the DSGVO came into force, meaning prior to 25 May 2018. The effect of your revocation is that we will not continue to process your personal data upon which this consent was based until then.

Please contact the department Corporate Communication at FDCG in respect of your data protection rights. The e-mail address is Cargo@dus.com.

## **5 Right of appeal**

In cases where you believe that the processing by our company of personal data that pertain to you violate data protection law regulations, you furthermore have the right to file a corresponding complaint with the responsible supervisory authority pursuant to Article 77 DSGVO.

The LDI NRW is the responsible supervisory authority in the state of North Rhine-Westphalia. You can contact this body at the following address:

*Landesbeauftragte für Datenschutz und Informationsfreiheit  
Nordrhein-Westfalen  
Postfach 200444  
40102 Düsseldorf*

*Telephone: +49 (0) 211 38424-0*

*Fax: +49 (0) 211 38424-10*

*E-Mail: [postsstelle@ldi.nrw.de](mailto:postsstelle@ldi.nrw.de)*

*<https://www.ldi.nrw.de/>*

## **6 Right of objection**

You have the right to object to the further use of your data at any time in the event of an approval (the legal basis for processing of personal data is Art. 6 Sect. 1 letter a) DSGVO in this case). We are obliged to refrain from further processing all of your data in this case.

You furthermore have the right to object to a processing of your data to the extent that we process such data in order to perceive justified interests (Article 6 Sect. 1 S. 1 letter f) DSGVO) or duties that are in the public interest (Article 6 Sect. 1 S. 1 letter e) DSGVO). We are obliged to refrain from all further processing of your data in case of an objection to the extent that this is not required for predominant, mandatory reasons and those worthy of protection, or to assert, exercise or defend legal claims. The right of objection is subject to the restrictions set forth in § 36 BDSG.

If you wish to exercise your right of objection, please contact our company data protection officer. The respective contact data can be taken from Section 1 of this information.

## **7 Further inquiries**

In case of questions about the processing of your personal data by our company, your associated rights as well as other data protection notes and suggestions, please feel free to contact our company data protection officer at any time.